

OUR PROCESS

Construction Link has a team of professionals focused on gathering all closeout documents for every project. Having a significant portfolio of projects in different states with several manufacturers, help the closeout procedure go faster since there's a clear understanding of what's needed in each situation.

Every state has different requirements, and our team will make sure everything gets submitted as requested. Some of the typical warranties submitted in our package are: Water-tightness warranty and finish from each manufacturer, Workmanship Warranty from the installer, As-builts Shop Drawings, Maintenance Data, Installation Instructions.

Project Analysis

- Register every project with a water-tightness warranty prior the procurement of material.
- Thorough analysis of closeout requirements per manufacturer and per specifications.
- List all types of warranties required for each project.

Closeout Package

- Request of all information needed from approved manufacturers.
- Fill all forms needed for warranty release.
- Request As-Builts shop drawings.
- Determine process in which closeout documents need to be submitted.

Closeout Package

- Integrate documents into a Closeout Package and deliver it to the Architect.
- Coordinate physical delivery of closeout package in case needed.
- Notify all parties involved that closeout documents have been sent for billing purposes.

OUR SERVICES



ANALYSIS



WARRANTIES



CLOSEOUT PACKAGE